

**DIRECTOR OF MUSIC AND WORSHIP**

**Job Description**

**Our Savior’s Lutheran Church, ELCA**

**Greeley, Colorado**

Exempt

Salary: $50,000 - $65,000 with benefits and continuing education stipend, housing negotiable

Hours: Full-Time

Reports to: Lead Pastor

Applications Accepted: April 1 – 30, 2025 or until filled

Position Available: August 1, 2025

**SUMMARY**: The Director of Music and Worship will support the ministry and mission of Our Savior’s Lutheran Church: ***People Connecting People with Jesus and Each Other!***

**SUPERVISION RECEIVED**: Works under general guidance of the Lead Pastor.

**SUPERVISION EXERCISED**: Guides and directs organist/accompanist, AV staff, and worship music staff and volunteers.

**RESPONSIBILITIES:**

* Plan and prepare traditional and contemporary congregational worship, respecting Lutheran theology and liturgical traditions.
* Administer and supervise the worship and music program and staff according to the mission of the congregation.
* Plan services collaboratively with pastors, music staff and children’s ministry staff.
* Serve as primary director of adult vocal choir and various levels of bell choirs.
* Cultivate and lead worship leaders, worship teams and instrumentalists.
* Recruit and supervise additional music staff to lead programs as needed.
* Responsible for the care and maintenance of musical instruments and equipment of the church.
* Oversee all music expenditures.
* Ensure compliance of current copyright and licensing laws.
* Participate in staff meetings as needed.
* Maintain musical skills and technical knowledge.
* Maintain music files.
* Facilitate partnerships with outside musical groups and individuals.

**MINIMUM QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

**Education and Experience:**

* Bachelor’s degree in music or related field or equivalent with minimum of three years experience.
* Experience leading congregational music.
* Experience leading and managing ensembles and musical teams.
* Ability to perform and teach standard handbell techniques.
* Knowledge of Lutheran theological and liturgical traditions.
* Broad knowledge of Christian worship music across multiple styles and genres.
* Proficiency with general office software (Word, Outlook, Excel, etc.).
* Proficiency with some music notation software (Dorico, Sibelius, MuseScore).
* Strong verbal and written skills are necessary as well as good interpersonal communication.

**PREFERRED QUALIFICATIONS:**

* Master of sacred Music degree with five or more years experience in sacred music and conducting.
* Proficiency on organ and piano.
* Experience leading (or collaborating) with children’s music ministry.
* Knowledge of AV tech systems (sound, video, projection) and associated software (ProPresenter, v Mix, video editing).

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel objects, tools, instruments, or controls. The employee is frequently required to sit and talk or hear, stand, walk and stoop, kneel or crouch.

**VACATION & CONTINUING EDUCATION:** 2 weeks of vacation including 2 Sundays, 1 week of continuing education including 1 Sunday.