

Trinity Lutheran Church
107 South 7th Street
Laramie, Wyoming

Job Title: Faith Formation Director

Type:

Ministry

Purpose:

To provide the planning and implementation of Faith Formation at Trinity Lutheran Church along with the pastor and ministry teams.

Responsibilities:

- Develops, oversees, and implements various ministries of the congregation, including:
 - Sunday School
 - Youth Ministry
 - Vacation Bible School
 - Faith Milestones
 - Campus Ministry
- Advocates for youth and families.
- Recruits, empowers and trains youth and adult volunteers.
- Works with the Engaging Disciples and Christ in Community Committee on visioning and implementing programs.
- Encourages participation in youth programs and congregational life.
- Shares in hospital and home visitation of youth, as needed.
- Fosters positive interpersonal relationships with youth, college students, and families.
- Communicates regularly with youth, college students, and their families through various available media.
- Operates within the church office policies and procedures; maintains regularly scheduled office hours to be accessible to congregants and fellow staff; works independently and with confidence.
- Prepares a schedule of ministry for Sunday School, campus ministry, and other youth and family groups.
- Implements an intergenerational milestone ministry.
- Prepares and lead youth and campus ministry events, as well as participates in the Confirmation program when directed.
- Work with students on both Christian and non-religious college campuses to promote faith and provide guidance
- Provide a variety of religious services to students, staff, and faculty.
- Maintain a budget, organize campus ministry finances and participate in fundraising efforts
- Percentage of time towards campus and youth ministry will fluctuate. The portion of time generally allocated will be 70% campus ministry and 30% youth ministry.

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Employment Standards:

Work effectively with congregational members; maintain cooperative working relationships; demonstrate sensitivity to, and respect for, a diverse population.

Minimum Qualifications:

Ability to interpret and articulate biblical foundations and Lutheran theology; ability to lead, coordinate and manage multiple tasks; ability to assert guidance and direction in the development of youth and young adults in their faith; available for the possibility of overnight and travel activities; valid driver's license.

Desirable Qualifications:

Community team building with the ability to lead alongside of pastor and ministry volunteers. Post high school graduate.

Employment Contingencies:

Background check.

Congregational Accountability:

Church Council; Engaging Disciples and Christ in Community Boards. Trinity Lutheran will provide any needed resources for mentorship along with Lutheran resources in faith formation.

Reports to:

Pastor

FLSA Status: Exempt

Full Time Equivalent (FTE): 15 hours week

General Employment Period: January - December

Number of Months: twelve

Hourly Wage: \$12-\$15 per ministry experience.

General Work Schedule:

The Faith Formation Directors schedule is to be understood on a ministry basis. This position requires flexibility as ministry is scheduled on weekdays, weeknights, and on weekends. General Work schedule is to be communicated to the Pastor as ministry fluctuates with scheduling.

Equal Employment Opportunity Statement:

Trinity Lutheran Church is an equal opportunity employer. Trinity is fully committed to equal opportunity in employment decisions, in compliance with all applicable federal and state laws, for all individuals without regard to race, color, national origin, religion, sex, disability, age, sexual orientation, marital status or status with regard to public assistance.